

Excursion trip for students for students within State for the year 2018-19

Background:

A field trip or excursion trip for students is a journey by a group of students to a place away from their normal environment. Excursions are defined as educational experiences conducted during school hours to correlate with the regular classroom instructional program. It should be an integral part of classroom instruction. The experiences gained during excursion should give relevance and meaning to knowledge. The purpose of the trip is usually observation, non-experimental research or to provide students with experiences outside their everyday activities, such as going out and camping with teachers and their classmates. The aim of this research is to observe the subject in its natural environment. Excursion of students is a favourite past-time with Western Countries. Darwin is a living example of someone who has contributed to science through the use of field trips.

Objectives:

- To provide scope to the students to gather experiences by visiting the didactic places which are nearby (list enclosed).
- To learn through practical way and interacting with the resource persons & sharing with other students.
- To provide vocational guidance to students by way of exchanging experience and knowledge concerning new techniques and methods of work.

Target: Total **200000** Students of class IX from **3193** schools will be covered under this programme @ Rs. 200/- per student.

Criteria:- 60% of the students will be covered from class IX in each 3193 Schools, based on the attendance of the students and all round performance in curricular and co-curricular activities.

Timeline: The deadlines for different action to be taken are as follows:

S.No	Activity	Timeline
1	Planning meeting of District level committee	Before 15.11.2018
2	Submission of detailed plan and budget to district Educational officer	Before 22.11.2018
3	Excursion trip	On any holidays before 31 st December-2018 preferably.

Guidelines for organizing Excursion trip:

1. A one day excursion trip for the students of class IX will be organized .
2. A district level committee may be formed with the following members:

Chairman: DEO

Convener: Dy.E.O., RMSA

Member: Regional Transportation officer / APSRTC.

3. A Committee may be formed at School Level under the chairmanship of Head Master for selection of Student with the following members.

- Social Studies Teacher
 - Science Teacher
 - One Language Teacher
 - SMDCC chairperson
4. Planning meeting at district level shall be conducted in the concerned district by the respective team.
 5. The DLC may select the places relevant to the students like IITs, IIMs, NITs, Space Centers well within fund availability of the district.
 6. While visiting the places please take the support of the District Level authority, if necessary.
 - Deputy commissioner of police office
 - Superintendent of police office
 - District cultural heritage, historical monument, museum, etc
 - Others scientific place that can be beneficial for the students.

7. The interaction with Deputy Commissioner / Superintendent of police of the district during the visit must be ensured.
8. DLC to take step for exemption of ticket / entry pass at the parks, museum etc with the respective authorities for the excursion trip.
9. Take the undertaking from the parents for permitting their children to go for excursion mentioning all details of the tour schedule.
10. Make the tour arrangements with the safest mode of transport like to hire the RTC buses / Indian Railway Pass not less than the Super Luxury Bus / Sleeper Ticket as per route convenience. Precautions and Safety measures should be propagated to all the students during the excursion.
11. The necessary fund was already released to the SMDCC concerned based on the number of Students. Hence, the expenditure shall be met from the released budget and report compliance of expenditure incurred District Wise to this office through the District Educational Officer & Ex-Officio Project Coordinator of RMSA. Available funds under any other source with SMDCC or through Donor / CSR support may be utilized in additional to allotted funds.
12. The DLC need to select two guide teachers for every 50 Students. They will accompany

the group from each. It is mandatory to accompany lady teacher with the girl students in their tour programme.

13. To make the visit more informative and enjoyable there should be constant illustration and explanation about the places of visit to the students. This will enlighten the students about the concept and also add to their learning and knowledge.

14. Arrangement should ensure picking up of students from their respective mandal Head Quarters.

15. The arrangement of Breakfast/lunch/Dinner should be done during the visit. It may be arranged in any hotel or eateries nearby the visiting sites but aspects of hygiene should be ensured.

16. Pure drinking water should be arranged during the visit.

17. Printing of banners should be done well in advance before the programme. The banner size will be (6*4') and necessary format shall be sent by RMSA.

18. There should also be constant monitoring for the students to maintain discipline and decorum during the visit.

19. To ensure proper management of affairs, the DEO/Dy. DEO shall keep the fund available for Transportation and other arrangements.

20. For Smooth organisation of the programme, the DEO/Dy. DEO should accompany with the students tour programme.

21. The DEO concerned shall submit the detailed documentation with photographs after completion of tour programme within a week.

A detail budget mentioning the route of the excursion trip:

Places to be visited, number of children of Class X covered in this trip and detailed fund involvement activity wise may be submitted to the DEO for approval of the programme and release of fund. The budget shall also contain cost on transport, refreshment, drinking water, numbers of buses required, 1 banner per bus (Size: 6*4', the detail of writing on the banner will be provided along with the approval of the programme) and other miscellaneous charges etc.

Annexure-I

The suggestive lists of places for the trip are may be as follows:

S.No	Districts	Towns	Destination	
1	Srikakulam	Srikakulam	Madduvalasa Project	
			Mahendra Girulu	
			Telineelapuram	
			Salihundam	
2	Vizianagaram	Bobbili	Bobbili fort	
		Bobbili		
		Bobbili	CP Zindal Factory	
		Vizianagaram	Vizianagaram fort	
		Vizianagaram	Thatipui reservoir	
3	Visakhapatnam	Bheemunipatnam	BAARC, Industrial estate	
			Visakhapatnam	Naval Scientific and Technological Laboratories
				Indira Gandhi zoological park
				Dredging Corporation of India
				Borra caves
				Thotlakonda
				Agricultural Regional Institute, Anakapalle
				Steel Plant
				Visakhapatnam Port Trust
				Shilparama
				Hindustan Petro Chemicals Ltd.
				Naval Docyard
				Hindustan Shipyard
				National Thermal Power Corporation Ltd
4	East Godavari	Rampachodavaram	Kakinada Fort	
		Tuni	Rajuhmandry Rail cum Road Bridge	
		Ramachandrapuram	Coringa Forest (Wild life Sanctuary)	
		Rajahmundry	Dhawaleshwaram	

			Kakinada	project Maredumilli Forest/ water falls Papikonda wild life sanctuary Ranga Museum Pandavula Metta, Peddapuram Medicinal Plants, Addateegala ONGC, Rajuhmandry
5	West Godavari	Eluru	Eluru	Kolleru Lake Bird Sanctuary Papikondalu- Polavaram Balayogi Science Park- Eluru Polavaram Pattiseema Project Buddhaguhalu Sugar Factory- Tanuku Kolleru Sarassu Dharmal Vidyuth Kendra Vijeswaram Barrage
6	Krishna	Vijayawada	Vijayawada	Bhavani Island Kondapalli fort Victoria Jubilee museums Mogalarajapuram caves Regional Science Centre (VJA) Gandhi Hill and Planetoreum (VJA) Bandar Port Bel Company Ghantasala Undavalli caves Amaravathi -Buddha Site
7	Guntur	Narasaraopet	Narasaraopet	Kotappakonda Amaravathi Museum Nagarjuna Konda

			Undavalli cave
			Ethipothala
			Uppalapadu Bird Sanctuary
			Surya Lanka
			Sangam Diary
			Bhairavakona
8	Prakasam		
9	Nellore	Nellore	District Science Museum
			Somasila Dam
			Nelapattu Bird sanctuary
			Udayagiri fort
			SHAR- Srihari Kota
			Pullicot Lake
10	Cuddapah	Jammalamadugu	Gandikota fort
			Tallapaka temple
			Chand phira gumbadh
			Sri venkateswara wild life sanctuary
			Sri lanka malleswara wild life sanctuary
			Bhagavan mahavir government museum
			Gundala Konda Forest
			Belgum Caves
			Sidhout Fort
11	Kurnool		Kondareddy
			Rollapadu Bird Sanctuary
			Belgum caves
			Srisailam nagarjuna sagar tiger reserve
			Yaganti caves
12	Anathapur		Rayadurga fort
			Gooty fort
			Puttaparthi Planetorium
			Lepakshi
			Baniyan Tree(Thimmamma Marrimanu)
			Veerapuram Bird

		Sanctuary
		Penugonda Fort
		Ratnagiri Fort
		Jambudweep Chakram
		Shilpa Ramam
13	Chittoor	Chandragiri fort
		Regional Science Center
		Chandragiri Fort
		NARL
		Kaundriya wildlife sanctuary
		Rishi valley
		Renigunta Airport
		Agasthya Science Centre

Annexure-II

Format of the plan & Budget

Total number of Govt schools having class IX-----

Total number of students in class IX in these schools-----

Period of proposed trip-----

Details of fund involvement:

S.No	Items	Cost
1	Printing of Banner	
2	Vehicle a) Hiring charge	
3	Water and refreshments	
4	Other expenses , if any	

This has got the approval of the Commissioner of School Education & Ex-Officio Project Director, RMSA, A.P.

For Commissioner of School Education &
Ex-Officio Project Director, RMSA
AP, Ibrahimpatnam


14/11/18